



13 February 2026 | Mumbai

TEAM EXCELLENCE AWARDS for PROCESS IMPROVEMENT

An established competition for **Middle Management**

CONCEPTUALISED BY



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Making Quality Happen since 1987

PRESENTATION GUIDELINES

GUIDELINES FOR PRESENTATION

» **SLIDE 1: TITLE SLIDE**

Organization logo, Name, Unit Name, Project Title and Project Category (Manufacturing Process/Service Process/Support Process).

» **SLIDE 2: INTRODUCTION**

How was the Area of Concern identified and decomposed into multiple projects? What was the role of upper management in prioritizing projects and preparing the charter; and how the project team was identified?

» **SLIDE 3: PROBLEM DEFINITION**

How did the Problem impact the performance of the organization? Was the problem specific, observable, measurable, and of a manageable size for the project team?

» **SLIDE 4: PROBLEM DIAGNOSIS**

Describe the steps followed from Symptom to Cause.

GUIDELINES FOR PRESENTATION (contd...)

» **SLIDE 5: PROBLEM REMEDY**

Describe steps followed from Cause to Remedy.

» **SLIDE 6: LOCKING THE IMPROVEMENT**

What are/were the Quality Controls, Audit Plan, and Review Plan?

» **SLIDE 7: CLONING THE IMPROVEMENT**

Has the Problem Solution been replicated in other parts of the Organization?

» **SLIDE 8: TANGIBLE RESULTS**

Quantify the Gains from Solving the Problem – Process Efficiency, Process Effectiveness, Planet Protection, Higher Revenues, Lower COPQ, etc.

» **SLIDE 9: INTANGIBLE RESULTS**

Indicate the Improvement in Cross-Functional Communication, Facilitation Skills, Conduct of Meetings, etc.

ASSESSMENT CRITERIA



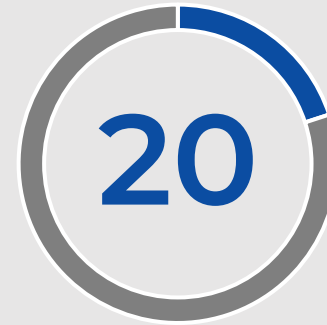
*Project
Summary
(submitted on portal)*



*Presentation
Impact*



*Quality of
Visuals*



*Ability to Field
Questions*



*Time
Management**

** You have 8 minutes to present and 2 minutes for Q&A.
Scoring: 10 points for completing within 8 minutes; 0 points if exceeded.*